

**MINUTES OF REGULAR MEETING OF COUNCIL  
OF THE RURAL MUNICIPALITY OF MEETING LAKE NO. 466  
HELD IN MUNICIPAL COUNCIL CHAMBERS, 1 MAIN STREET,  
MAYFAIR, SASKATCHEWAN ON THURSDAY, JANUARY 9, 2025.**

**Present:**

Randy Aumack - Reeve  
Darrell Pollard - Division No. 1  
Earl Holmes - Division No. 2  
Rick Adam - Division No. 3  
Jim Allchurch - Division No. 4  
Kiefer Kitching - Division No. 5  
Jack Pool - Division No. 6  
Janelle Lavallee - Administrator  
Lauren Liebaert - Assistant Administrator

**Call to Order:** A quorum being present, Reeve Aumack called the meeting to order at 10:00 a.m.

- APPROVE MINUTES**     **1/25. POLLARD:** That the minutes of the regular meeting held on December 12, 2024 and the special meeting held on December 17, 2024 be approved as read. CARRIED.
- FINANC STATE**     **2/25. HOLMES:** That the statement of financial activities and bank reconciliation for December, 2024 be accepted as presented. CARRIED.
- WATER SECURITY**     **3/25. ADAM:** That the municipality make an application to Saskatchewan Water Security for permission to remove trees along the boat launch at Shady Bay, MR3, Plan 102407262. CARRIED.
- VERBAL REPORTS**     **4/25. POLLARD:** That council acknowledge the verbal reports presented by Council Members, Reeve and Administrator. CARRIED.
- WATER REPORT**     **5/25. ALLCHURCH:** That council acknowledge the water treatment plant monthly report for December, 2024 and the Environmental Services Analysis Report from Saskatchewan Health, collected on December 17 2024, result was negative. CARRIED.
- WASTE LANDFILL**     **6/25. KITCHING:** That council acknowledge the waste disposal landfill monthly reports for December, 2024. CARRIED.
- CORRES**     **7/25. POOL:** That the following correspondence, have been read, be filed:
- Water Treatment Monthly Report and Analysis Report
  - Landfill Monthly Reports
  - Fuel Consumption Monthly Summary – December, 2024 (copy)
  - SARM - Rural Sheaf – December, 2024 (available online)
  - SARM – Rural Dart – January 7, 2024 (available online)
  - SARM – Nomination Deadline for Vice President, Division Directors 2, 4 and 6
  - SARM Resolution Deadline for Annual Convention is January 25, 2025
  - SARM Resolution Response from ISC Fees
  - Municipalities Today – January 2025
  - Municipal Hail Insurance Summary for 2024
  - Rabbit Lake Health Care Board Meeting – January 6, 2025
  - Consultation Ministers Order – Updating List of Weeds – Feb. 28, 2025.
- CARRIED.
- WAGE INCREASE**     **8/25. POLLARD:** That the following employees receive a wage increase for 2025, starting January 1<sup>st</sup>. Wages as follows:
- |  |                    |                   |          |
|--|--------------------|-------------------|----------|
|  | Richard Lamontagne | \$40.00 per hour  |          |
|  | Robert Patton      | \$38.00 per hour. | CARRIED. |
- WATER ARREARS**     **9/25. HOLMES:** That the Administrator be authorized to transfer any arrears from water and sewer accounts to tax roll according to section 367 of *The Municipalities Act*. CARRIED.

**Delegation – Rob Patton** – 12:00 p.m. to 12:42 p.m. – Discussed with council – Equipment maintenance, snow riding, grader operations.

POLLING PLACE	<b>10/25. ADAM:</b> That in the event that there are municipal elections for the year 2025, the central polling place will be held at the Mayfair Community Hall in Mayfair, SK. CARRIED.
RMAA MEMBER	<b>11/25. ALLCHURCH:</b> That the RMAA regular membership for \$425.00 and the associate membership for \$175.00 be paid by this municipality. CARRIED.
SARM CONVEN	<b>12/25. KITCHING:</b> That Kiefer Kitching and Rick Adam be appointed delegates at the SARM Annual Convention on March 11-13, 2025 in Saskatoon and that the Administrator and any other members of council be authorized to attend. CARRIED.
WBC COVERAGE	<b>13/25. POOL:</b> That council set the Workers Compensation Board rate of coverage for reeve and council members in the amount of \$42,435.00 for each member. CARRIED.
SGI GRANT	<b>14/25. POLLARD:</b> That an application be made to SGI Provincial Traffic Safety Fund for traffic counters, traffic collector radar systems. CARRIED.
EMPLOY WAGE	<b>15/25. HOLMES:</b> That Dale Lehmann be paid \$34.00 an hour for grading in 2025. CARRIED.
	Administrator and Assistant Administrator left council chambers during discussion of salary and wages from 3:18 p.m. to 3:42 p.m.
SALARY ADMIN	<b>16/25. ADAM:</b> That the Administrator, Janelle Lavallee, receive an annual salary of \$86,000, with being paid on monthly basis as of January 1, 2025. As well receive a \$1,000.00 bonus per month while overseeing outside employees. CARRIED.
WAGE ADMIN	<b>17/25. ALLCHURCH:</b> That the Assistant Administrator, Lauren Liebaert receive a wage of \$35.00 per hour as of January 1, 2025 and receive \$50 per month for cell phone reimbursement. CARRIED.
WAGE	<b>18/25. KITCHING:</b> That Janelle Lavallee be paid \$100.00 per month, by contract, for janitor duties for the 2025 year. CARRIED.
WAGE	<b>19/25. POOL:</b> That Nicholas Fournier, be paid \$650.00 per month as the Water Plant Operator, and \$25.00 per hour as the Landfill Manager, by contract, for the year 2025. CARRIED.
WAGE	<b>20/25. POLLARD:</b> That Judy Kennedy be paid \$250.00, by contract, when preparing lunch during monthly regular council meetings. CARRIED.
BENEFIT PLAN	<b>21/25. HOLMES:</b> That this municipality participate in the SARM benefits plan for 2025, for administration and all other qualified employees and also for group coverage for elected officials and appointed officials at \$30,000, with the RM paying all the premiums. CARRIED.
LONGTER DISABIL	<b>22/25. ADAM:</b> That SARM long term disability plan be renewed for 2025 for administration and all other eligible employees. The premium amount be added to their wages for the year. The premium amount will be deducted accordingly on their pay sheets with the appropriate deductions taken off. CARRIED.
HEALTH DENTAL	<b>23/25. ALLCHURCH:</b> That level 3 Health and level 5 Dental coverage, through SARM be provided for all qualified outside workers and administration at the single rate, paid for by this municipality for the year 2025. Employees may obtain the family rate at their own expense with monthly deductions to pay for the additional premiums and council members may be covered under the Health level 3, and Dental level 5 at their own expense. CARRIED. Lauren Liebaert left the council chambers at 4:04 p.m.
EMPLOY COMMIT	<b>24/25. KITCHING:</b> That Jack Pool be an alternate for the employee committee if Randy Aumack or Jim Allchurch are unable to attend a committee meeting. CARRIED.
LIBRARY BOARD	<b>25/25. POOL:</b> That Janelle Lavallee be appointed to the Lakeland Regional Library Board for the year 2025. CARRIED.

- BEREAVE POLICY** **26/25. POLLARD:** That the Bereavement Leave Policy, dated January 9, 2025 be approved by Council and become effective immediately. **CARRIED.**
- PERSONAL POLICY** **27/25. HOLMES:** That the Personal Leave Policy, dated January 9, 2025, be approved by Council and become effective immediately. **CARRIED.**
- LOTTERY GRANT** **28/25. ADAM:** That application be made to Saskatchewan Lotteries for Sport, Culture and Recreation, Community Grant Program for 2025, for the amount of \$2663.00. **CARRIED.**
- PURCHA DESK** **29/25. ALLCHURCH:** That the administrator be authorized to purchase office desk from Bee-Js Office Plus. **CARRIED.**
- LEASE ARREARS** **30/25. KITCHING:** That any lease lands that are in arrears as of December 31, 2024 be sent to the Ministry of Agriculture. **CARRIED.**
- ISSUE CHEQUES** **31/25. POOL:** That the following cheques be issued:  
                   SGI                 \$ 114.68  
                   BRANDT         \$10,432.12. **CARRIED.**
- ACCOUNT APPROVAL** **32/25. POLLARD:** That attached list of accounts, cheques numbered 9683 – 9715 for \$73,954.81, payment 8 – 11 for \$57,535.57, direct deposits numbered 1740 - 1749 for \$17,055.99 and direct deposits numbered 36 - 42 for \$5,027.59 with the total amount of \$153,573.96 be approved for payment. **CARRIED.**
- ADJOURN** **33/25. HOLMES:** That this meeting adjourn at 5:07 p.m. **CARRIED.**

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 Reeve

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 Administrator