

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL  
OF THE RURAL MUNICIPALITY OF MEETING LAKE NO. 466  
HELD IN MUNICIPAL COUNCIL CHAMBERS, 1 MAIN STREET,  
MAYFAIR, SASKATCHEWAN ON THURSDAY, DECEMBER 11, 2025**

**Present:**

Randy Aumack - Reeve  
Darrell Pollard - Division No. 1  
Martin Toews - Division No. 2  
Rick Adam - Division No. 3  
Jim Allchurch - Division No. 4  
Kiefer Kitching - Division No. 5  
Jack Pool - Division No. 6  
Janelle Lavallee - Administrator  
Lauren Liebaert - Assistant Administrator

**Call to Order:** A quorum being present, Reeve Aumack called the meeting to order at 9:30 a.m.

- APPROVE MINUTES**     **324/25. POLLARD:** That the minutes of the regular meeting held on November 17, 2025 be approved as read. **CARRIED.**
- Delegation – Roberta Okemow, Eugenia Okemow– Luckyman First Nations, Clayton Drewlo – Urban Systems, Drew McDonald – SaskPower - 9:55 a.m. to 10:57 a.m. –**  
Discussed with council the community plans of Luckyman First Nations. Wanting to be proactive in planning conversation on the needs of the community for present and future developments. Discussed the need for three-phase power for upcoming infrastructure needs and future servicing agreement between the RM and Luckyman First Nations. Three-phase power will be brought in from the Alticane grid to supply Luckyman First Nations.
- XPLORE**     **325/25. TOEWS:** That Xplore subscription be cancelled and that the full account holder sign letter to authorize cancellation. **CARRIED.**
- FINANC STATE**     **326/25. ADAM:** That the statement of financial activities and bank reconciliation for November, 2025 be accepted as presented. **CARRIED.**
- WATER REPORT**     **327/25. ALLCHURCH:** That council acknowledge the water treatment plant monthly report for November, 2025 and the Environmental Services Analysis Report from Saskatchewan Health, collected on November 24, 2025, result was negative. **CARRIED.**
- LANDFILL REPORTS**     **328/25. KITCHING:** That council acknowledge the waste disposal landfill monthly reports of November, 2025. **CARRIED.**
- CORRES**     **329/25. POOL:** That the following correspondence, have been read, be filed:
- Water Treatment Monthly Analysis Report
  - Waste Disposal Landfill Reports
  - Fuel Consumption Monthly Summary – November, 2025 (copy)
  - Rural Sheaf – November, 2025 (copy by email)
  - APAS Updates – November, 2025 (copy by email)
  - Municipalities Today November 2025
  - Rabbit Lake Health Care Centre Update from December 2, 2025
  - Derelict Buildings Pilot Project is Underway
  - SARM – Division 6 Director Holiday Message
  - Municipal Hail Insurance – Indemnity Paid for the Year
  - Winter Weight Restrictions – Effective December 8, 2025 – 12:01 a.m.
  - FCC AgriSpirit Funding Not Approved
  - Battlefords Healthcare Foundation. **CARRIED.**
- WATER LANDFILL**     **330/25. POLLARD:** That Heather Welsh, be paid \$650.00 per month as the Water Plant Operator, effective when the new water treatment plant is up and running and \$25.00 per hour as the Landfill Manager by contract effective January 1, 2026. **CARRIED.**
- MAYFAIR LIBRARY**     **331/25. TOEWS:** That \$500.00 be contributed financially to assist in the cost of the accommodations for the Mayfair Library Branch, for the year of 2026. **CARRIED.**

FCM MEMBER	<b>332/25. ADAM:</b> That the Federation of Canadian Municipalities Membership in the amount of \$229.38 be paid by this municipality.	CARRIED.						
COUNCIL MEETING	<b>333/25. ALLCHURCH:</b> That council meetings usually take place every 2 <sup>nd</sup> Thursday of every month. May to October meetings start at 8:00 a.m. and November to April meetings start at 9:30 a.m. For the year of 2026, the dates will be - January 8, February 19, March 19, April 9, May 14, June 11, July 20, August 20, September 10, October 8, November 10 and December 10, with dates subject to change by council.	CARRIED.						
EMPLOY COMMIT	<b>334/25. KITCHING:</b> That the employee committee consist of Randy Aumack, Jim Allchurch and Jack Pool.	CARRIED.						
GRAVEL SALE	<b>335/25. POOL:</b> That the remaining gravel located on NE 20-44-08 W3 be sold to Owen Johnson at \$9.00 per cubic yard with the pile to be measured for exact yardage at Owens Johnsons cost.	CARRIED.						
EMPLOY	<b>336/25. POLLARD:</b> That Ken Rose will not be called back to work for the 2026 season.	CARRIED.						
FOREMAN POSITION	<b>337/25. TOEWS:</b> That Rick Lamontagne be offered the foreman position with six months probation.	CARRIED.						
BYLAW 09 – 25	<b>338/25. ADAM:</b> That Bylaw No. 09 – 25 being a Bylaw to Establish Property Tax Incentives and Penalties be introduced and read a first time.	CARRIED.						
BYLAW 09 – 25	<b>339/25. ALLCHURCH:</b> That Bylaw No. 09 – 25 being a Bylaw to Establish Property Tax Incentives and Penalties be read a second time.	CARRIED.						
BYLAW 09 – 25	<b>340/25. KITCHING:</b> That Bylaw No. 09 – 25 being a Bylaw to Establish Property Tax Incentives and Penalties be given three readings at this meeting.	CARRIED UNANIMOUSLY .						
BYLAW 09-25	<b>341/25. POOL:</b> That Bylaw No. 09 – 25 being a Bylaw to Establish Property Tax Incentives and Penalties be read a third time and hereby adopted.	CARRIED.						
SARM PROCURE	<b>342/25. POLLARD:</b> That the administrator be authorized to publish a declaration of intending to participate in one or more procurements through SARM between January 1, 2026 to December 31, 2026.	CARRIED.						
INTEREST REMOVE	<b>343/25. TOEWS:</b> That interest be cancelled on the following accounts receivable accounts: <table border="0" style="margin-left: 20px;"> <tr> <td>PRI70</td> <td>\$1.50</td> </tr> <tr> <td>SAN495</td> <td>\$1.40</td> </tr> <tr> <td>KOT612</td> <td>\$1.40.</td> </tr> </table>	PRI70	\$1.50	SAN495	\$1.40	KOT612	\$1.40.	CARRIED.
PRI70	\$1.50							
SAN495	\$1.40							
KOT612	\$1.40.							
TAX ABATE	<b>344/25. ADAM:</b> That the 2024 municipal and school taxes and penalties pertaining to the 2024 taxes for tax roll numbers 1301 and 2210 - 2288 be abated to correct a SAMA classification error that listed these properties as seasonal residential.	CARRIED.						
BOARD APPEALS	<b>345/25. ALLCHURCH:</b> That pursuant to subsection 214(1) of the PDA, the RM of Meeting lake No. 466 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Haywood. Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Raynner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.	CARRIED.						

BOARD SECRET	<b>346/25. KITCHING:</b> That pursuant to subsection 216(3)(a) of the PDA, the RM of Meeting lake No. 466 appoints Claudette McGuire with Western Municipal Consulting Ltd. as secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties Western Municipal Consulting Ltd. may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. <span style="float: right;">CARRIED.</span>						
BOARD REVISION	<b>347/25. POOL:</b> That pursuant to subsection 220(1) of the MA, the RM of Meeting lake No. 466 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. <span style="float: right;">CARRIED.</span>						
BOARD SECRET	<b>348/25. POLLARD:</b> That pursuant to subsection 221(1) of the MA, the RM of Meeting lake No. 466 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. <span style="float: right;">CARRIED.</span>						
LAND SALE	<b>349/25. TOEWS:</b> That tax roll number 2197, NW 14-48-12 W3 Ext 33, be offered for sale by tender pursuant to Section 31 of the <i>Tax Enforcement Act</i> . <span style="float: right;">CARRIED.</span>						
MAYFAIR MINUTES	<b>350/25. ADAM:</b> That council acknowledge the annual meeting minutes for the Organized Hamlet of Mayfair that were held on October 22, 2025. <span style="float: right;">CARRIED.</span>						
TLE TRANSFER	<b>351/25. ALLCHURCH:</b> That council has no concerns with the TLE land transfer in regards to File #811.043.3. <span style="float: right;">CARRIED.</span>						
STARLINK VISA	<b>352/25. KITCHING:</b> That a monthly withdrawal on the RM Visa for Starlink subscription be approved. <span style="float: right;">CARRIED.</span>						
ADMIN	<b>353/25. POOL:</b> That Lauren be appointed as the administrator as of 2:00 p.m. <span style="float: right;">CARRIED.</span>  Janelle Lavallee left council chambers at 2:00 p.m.						
ORIENTA MANUAL	<b>354/25. POLLARD:</b> That council approve the Orientation Manual for employees. <span style="float: right;">CARRIED.</span>						
JANITOR	<b>355/25. TOEWS:</b> That Janelle Lavallee be paid \$100.00 per month, by contract, as janitor to clean the RM office, for the year 2026. <span style="float: right;">CARRIED.</span>  Council member Jack Pool left council chambers at 2:36 p.m.						
LUNCH	<b>356/25. ADAM:</b> That Judy Kennedy be paid \$250.00, by contract, when preparing lunch for monthly regular council meetings. <span style="float: right;">CARRIED.</span>						
ISSUE CHEQUES	<b>357/25. ALLCHURCH:</b> That the following cheques be issued: <table border="0" style="margin-left: 20px;"> <tr> <td>Brandt</td> <td style="text-align: right;">\$1,653.25</td> </tr> <tr> <td>Acaster Electrical Services</td> <td style="text-align: right;">\$ 431.24</td> </tr> <tr> <td>Warner Industries</td> <td style="text-align: right;">\$1,697.70</td> </tr> </table>	Brandt	\$1,653.25	Acaster Electrical Services	\$ 431.24	Warner Industries	\$1,697.70
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Acaster Electrical Services	\$ 431.24						
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Martin Toews	\$ 192.00	
A-Line Frame & Alignment		
Services	\$5,573.53	
Munisoft	\$ 732.75	
RM of Leask	\$3,140.85.	CARRIED.

ACCOUNT **358/25. KITCHING:** That attached list of accounts, cheques numbered 10144 - 10200,  
APPROVAL direct deposits 1873 - 1882 and direct deposits 104 - 110, in the total amount of \$307,451.32  
be approved for payment. CARRIED.

VERBAL **359/25. POLLARD:** That council acknowledge the verbal reports presented by  
REPORTS Council, Reeve, and Administration. CARRIED.

ADJOURN **360/25. TOEWS:** That this meeting adjourn at 3:05 p.m. CARRIED.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator