

**MINUTES OF THE FIRST MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF MEETING LAKE NO. 466
HELD IN MUNICIPAL COUNCIL CHAMBERS, 1 MAIN STREET,
MAYFAIR, SASKATCHEWAN ON THURSDAY NOVEMBER 14, 2024.**

Present:

Randy Aumack - Reeve
 Darrell Pollard - Division No. 1
 Earl Holmes - Division No. 2
 Rick Adam - Division No. 3
 Jim Allchurch - Division No. 4
 Kiefer Kitching - Division No. 5
 Jack Pool - Division No. 6
 Janelle Lavallee - Administrator
 Lauren Liebaert - Assistant Administrator

Received completed Oath of Council Member Forms from Darrell Pollard, Richard Adam, Kiefer Kitching and Randy Aumack.

Public disclosure statements and annual declaration were distributed to the appropriate council members and informed that all completed forms are to returned to the Administrator by November 30, 2024.

Call to Order: A quorum being present, Reeve Aumack called the meeting to order at 9:02 a.m.

Delegation – Rick Lamontagne, Rob Patton and Bob Shipman – 9:31 a.m. – 10:50 a.m.
 Discussed with council employment plans for the winter season, winter shop hours, working alone policy and equipment maintenance.

Delegation – Rob Patton – 10:50 a.m. to 10:55 a.m. – Discussed with council - wages.

- | | | |
|---------------------|--|----------|
| WAGE
INCREASE | 257/24. POLLARD: That Rob Patton receive a wage increase to \$34.00 per hour, retroactive to October 1, 2024. | CARRIED. |
| ELECTION
RESULTS | 258/24. HOLMES: That council acknowledge the municipal 2024 election results and the reported declaration of results form part of these minutes. | CARRIED. |
| APPROVE
MINUTES | 259/24. ADAM: That the minutes of the regular meeting held on October 10, 2024 and special meeting of October 17, 2024 be approved as read. | CARRIED. |
| TRANSFER
FUNDS | 260/24. ALLCHURCH: That the administrator be authorized to transfer \$100,000.00 from the RM regular account into the RM savings account. | CARRIED. |
| FINANC
STATE | 261/24. KITCHING: That the statement of financial activities and bank reconciliation for October, 2024 be accepted as presented. | CARRIED. |
| WATER
REPORT | 262/24. POOL: That council acknowledge the water treatment plant monthly report for October, 2024 and the Environmental Services Analysis Report from Saskatchewan Health, collected on October 28, 2024, result was negative. | CARRIED. |
| WASTE
LANDFILL | 263/24. POLLARD: That council acknowledge the waste disposal landfill monthly reports for October, 2024. | CARRIED. |
| CORRES | 264/24. HOLMES: That the following correspondence, have been read, be filed: <ul style="list-style-type: none"> • Water Treatment Monthly Reports and Analysis Report • Waste Disposal Landfill - Monthly Reports • SARM Rural Dart - October 15, October 22 and November 5, 2024 (Copy by Email) • SARM Rural Sheaf - October, 2023 (Copy by Email) • SARM Calls for More Business Risk Management Support for Saskatchewan Producers • APAS Updates (Copy by Email) • Fuel Usage and Grader Fuel Consumption/Engine Hours Monthly Summary - October, 2024 (copy) | |

- Beaver Dam Blasting Services – Con-Tech from Saskatoon
- STARS Saskatoon Base – Open House Monday, March 10, 2025
- Rabbit Lake Health Care Centre Meeting Minutes – October 7 and November 4, 2024
CARRIED.

PDAP TRAINING	265/24. ADAM: That the administrator and assistant administrator be authorized to attend PDAP training session on December 4, 2024 in North Battleford, SK.	CARRIED.
VERBAL REPORTS	266/24. ALLCHURCH: That council acknowledge the verbal reports presented Council, Reeve and Administrator.	CARRIED.
EI RATE	267/24. KITCHING: That council acknowledge the reduced employment insurance premium rate for 2025, rate of 1.173 times the employee premium with employees covered by an approved benefit plan.	CARRIED.
2025 SEASON	268/24. POOL: That Tricia Karg will not be called back to return to work for the 2025 season.	CARRIED.
BONUS EMPLOY	269/24. POLLARD: That the following receive a bonus in appreciation for the work they do for the municipality and the community in the following amounts:	
	Richard Lamontagne	\$ 200.00
	Robert Anhorn	\$ 200.00
	Rob Patton	\$ 200.00
	Bob Shipman	\$ 200.00
	Janelle Lavallee	\$ 1,000.00
	Lauren Liebaert	\$ 300.00
	Judy Kennedy	\$ 100.00
	Nicholas Fournier	\$ 100.00
	Alice Grigor	\$ 200.00
	Tyrell Gallant	\$ 200.00.
		CARRIED.
APPOINT LIST	270/24. HOLMES: That the appointment list be approved for 2025 and be attached to form part of these minutes.	CARRIED.
APAS REP	271/24. ADAM: That Kiefer Kitching be appointed as alternate member representative for APAS and attend the Annual General Meeting on December 2-4, 2024.	CARRIED.
EMPLOY RATES	272/24. ALLCHURCH: That RM employees be paid 0.70¢ per km for travel expense and a meal allowance of up to \$75.00 per day reimbursement for related RM issues only. The above mentioned does not refer to everyday practices. Effective January 1, 2025.	CARRIED.
MAYFAIR MINUTES	273/24. KITCHING: That council acknowledge the annual meeting minutes from the Organized Hamlet of Mayfair dated October 8, 2024.	CARRIED.
CREDIT CARD	274/24. POOL: That the Administrator be authorized to apply for Innovation Credit Union Collabria no fee cash back visa business card for Rick Adam with a credit limit of \$2,500.00.	CARRIED.
SUMMER JOBS	275/24. POLLARD: That council approve that the Administrator submit application to Canada Summer Jobs Program for two summer students, with the wage of \$18.00 an hour for the months of July and August, 2025.	CARRIED.
PROPERT INSURA	276/24. HOLMES: That after review with Council, the following changes be made to the Property- Self-Insurance schedule: The old RM Shop be removed.	CARRIED.
LIABILITY INSURA	277/24. ADAM: That SARM liability self-insurance plan be renewed for 2025 with excess liability insurance of 5 million.	CARRIED.
FIDELITY BOND	278/24. ALLCHURCH: That SARM fidelity bond level of coverage be set at \$25,000.00.	CARRIED.

SARM BENEFIT	279/24. KITCHING: That the following renewals of SARM benefits for 2025 be tabled until the next meeting: Health & Dental Coverage, Long Term Disability, Group Life Insurance, Optional Life Insurance. CARRIED.
REMUNE RATES	280/24. POOL: That remuneration remain at \$200.00 per diem for members of council, members of council committee, other bodies established by the council and for general and office supervision, and with 0.70¢ per km travel expense. Reimbursement of meal allowance be set up to \$75.00 per day or with receipts. Effective January 1, 2025. CARRIED.
WINTER WEIGHTS	281/24. POLLARD: That council acknowledge the winter weights from the Ministry of Highways and Infrastructure as this municipality will follow their winter weight restriction orders. CARRIED.
MUSKEG LAKE	282/24. HOLMES: That the RM respond to The Ministry of Government Relations regarding the review of lands requested by Muskeg Lake Cree Nation, that the RM may have potential interests in gravel on proposed lands. CARRIED.
REVENUE DECLARA	<p>283/24. ADAM: That Council of the Rural Municipality of Meeting Lake No. 466 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"> • Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations; • The municipality runs a Municipal Waterworks System that is not subject to public reporting requirements; • In good standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed annually updated their Public Disclosure Statements, as required; <p>and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED.</p> <p>Lauren Liebaert left the council chambers at 4:06 p.m.</p>
BYLAW 03 – 24	284//24. ALLCHURCH: That the Bylaw 03 - 24 being a bylaw to Manage Vehicle Weights on Municipal Roads within the Municipality be introduced and read a first time. CARRIED.
BYLAW 03 – 24	285/24. KITCHING: That Bylaw 03 - 24 being a bylaw to Manage Vehicle Weights on Municipal Roads within the Municipality be read a second time. CARRIED.
BYLAW 03 – 24	285/24. POOL: That Bylaw 03 - 24 being a bylaw to Manage Vehicle Weights on Municipal Roads within the Municipality be given three readings at this meeting. CARRIED.
BYLAW 03 – 24	286/24. POLLARD: That Bylaw 03 - 24 being a bylaw to Manage Vehicle Weights on Municipal Roads within the Municipality be read a third time and hereby adopted. CARRIED UNANIMOUSLY.
	Jim Allchurch left the council chambers at 4:15 p.m.
BYLAW 04 – 24	287/24. HOLMES: That the Bylaw 04 - 24 being a bylaw to Control and Regulate the Speed of Vehicles on Municipal Roads within the Municipality be introduced and read a first time. CARRIED.
BYLAW 04 – 24	288/24. ADAM: That Bylaw 04 - 24 being a bylaw to Control and Regulate the speed of Vehicles on Municipal Roads within the Municipality be read a second time. CARRIED.
BYLAW 04 – 24	289/24. KITCHING: That Bylaw 04 - 24 being a bylaw to Control and Regulate the speed of Vehicles on Municipal Roads within the Municipality be given three readings at this meeting. CARRIED.

BYLAW 04 – 24 **290/24. POOL:** That Bylaw 04 - 24 being a bylaw to Control and Regulate the speed of Vehicles on Municipal Roads within the Municipality be read a third time and hereby adopted. **CARRIED UNANIMOUSLY.**

PME OPERAT **291/24. POLLARD:** That council acknowledge that Robert Patton and Bob Shipman are competent to operate the following power mobile equipment: grader **CARRIED.**

PURCH SEMI **292/24. POLLARD:** That Jim Allchurch and Randy Aumack be authorized to purchase a semi for not more than \$40,000.00. **CARRIED.**

TABLE **292/24. HOLMES:** That the review of yearly summaries and the Boondocks expansion update be tabled until the next meeting. **CARRIED.**

ISSUE CHEQUES **293/24. ADAM:** That the following cheques be issued:
Toshiba \$ 228.72
Munisoft \$ 33.30
Ralph Clark \$ 350.00
Revenue Canada \$ 642.00
Spiritwood Ambulance \$ 458.40. **CARRIED.**

ACCOUNT APPROVAL **294/24. KITCHING:** That attached list of accounts, cheques numbered 9587 – 9635 for \$ 130,937.18, direct deposits numbered 1714 - 1729 for \$ 31,317.01 and direct deposits numbered 23 - 28 for \$ 3,461.75 with the total amount of \$ 165,715.94 be approved for payment. **CARRIED.**

ADJOURN **295/24. POOL:** That this meeting adjourn at 4:28 p.m. **CARRIED.**

Reeve

Administrator