

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL
OF THE RURAL MUNICIPALITY OF MEETING LAKE NO. 466
HELD IN MUNICIPAL COUNCIL CHAMBERS, 1 MAIN STREET,
MAYFAIR, SASKATCHEWAN ON TUESDAY, DECEMBER 14, 2023.**

Present:

Randy Aumack - Reeve
Darrell Pollard - Division No. 1
Earl Holmes - Division No. 2
Rick Adam - Division No. 3
Jim Allchurch - Division No. 4
Dave Penley - Division No. 5 – Via Zoom
Jack Pool - Division No. 6
Janelle Lavallee - Administrator

Call to Order: A quorum being present, Reeve Aumack called the meeting to order at 10:07 a.m.

Delegation – Lee Peters - KGS - 11:11 a.m. to 11:33 a.m. – Zoom meeting – Reviewed the environmental site assessment report for the landfill and talked about covering the pit and the next steps towards the closure.

- APPROVE MINUTES** **342/23. POLLARD:** That the minutes of the regular meeting held on November 7, 2023 and special meetings from November 30, 2023 and December 7, 2023 be approved as read. **CARRIED.**
- FINANC STATE** **343/23. HOLMES:** That the statement of financial activities and bank reconciliation for November, 2023 be accepted as presented. **CARRIED.**
- Delegation – Mike Doom - Foreman – 12:07 p.m. to 2:21 p.m. – Discussed with Council – power to the quonset, removing washboard on roads and continuing to work on equipment.**
- VERBAL REPORTS** **344/23. ADAM:** That council acknowledge the verbal reports presented by Foreman, Mike Doom. **CARRIED.**
- VERBAL REPORTS** **345/23. ALLCHURCH:** That council acknowledge the verbal reports presented Council, Reeve and Administrator. **CARRIED.**
- WATER REPORT** **346/23. POOL:** That council acknowledge the water treatment plant monthly report for November, 2023 and the Environmental Services Analysis Report from Saskatchewan Health, collected on November 14, 2023, result was negative. **CARRIED.**
- WASTE LANDFILL** **347/23. POLLARD:** That council acknowledge the waste disposal landfill monthly reports for November, 2023. **CARRIED.**
- CORRES** **348/23. HOLMES:** That the following correspondence, have been read, be filed:
- Water Treatment Monthly Report and Analysis Reports
 - Waste Disposal Landfill Reports
 - Fuel Consumption Monthly Summary – November, 2023 (copy)
 - Rural Dart – November 14 – December 5, 2023 (copy by email)
 - Rural Sheaf – November, 2023 (copy by email)
 - Municipalities Today – November, 2023
 - Rural Sheaf - November, 2023 (copy)
 - APAS – Updates November 16 and 30 and December 7, 2023 (copy by email)
 - Rose Gill Lodge Updates from November 8 and December 4, 2023
 - RMAA Curling 2024 – Friday, January 26, 2024 – Unity Curling Club
 - North Central Transportation Planning Committee – Minutes from September 7, 2023 Meeting
 - SARM – Sign up to Receive Rural Councillor, Rural Sheaf and Rural Dart
 - Brandt – Prices on Grader Attachments. **CARRIED.**
- PAY MATE** **349/23. ADAM:** That council authorize the purchase of MuniSoft Paymate program for the amount of \$800.00. **CARRIED.**

LIBRARY	350/23. ALLCHURCH: That \$500.00 be contributed financially to assist in the cost of the accommodations for the Mayfair Library Branch, for the year of 2024. CARRIED.
SARM PROCURE	351/23. POOL: That the Administrator be authorized to publish a declaration of intending to participate in one or more procurements through SARM between January 1, 2024 to December 31, 2024. CARRIED.
MEPP CONTRIB	352/23. POLLARD: That council acknowledge the Municipal Employee Pension Plan contribution rate of 9% for employee and employer, on percentages of eligible pensionable salary. CARRIED.
SALARY ADMIN	353/23. HOLMES: That the Administrator, Janelle Lavallee, receive an annual salary of \$82,000, with being paid on monthly basis as of January 1, 2024. CARRIED.
WAGE	354/23. ALLCHURCH: That Nicholas Fournier, the Water Plant Operator, be paid \$650.00 per month for the year 2024. CARRIED.
SALARY	355/23. ADAM: That the Assistant Administrator, Lauren Liebaert, receive salary of \$21,000 annually for the year 2024, with being paid on monthly basis as of January 1, 2024. CARRIED.
WAGE	356/23. POOL: That Judy Kennedy be paid \$250.00, by contract, when preparing lunch during monthly regular council meetings. CARRIED.
WAGE	357/23. POLLARD: That Janelle Lavallee be paid \$100.00 per month for janitor duties, for the 2024 year. CARRIED.
PROPERT INSURAN	358/23. HOLMES: That the following changes be made to the SARM property self-insurance program as follows: - delete Machine Shop – parcel B Plan 66B05369 - add \$10,000 to computer software under office contents - change the Cat 140H Grader coverage to \$100,000 from \$70,000. CARRIED.
LIABILI INSUR	359/23. ADAM: That SARM liability self-insurance plan be renewed with excess liability insurance of 5 million. CARRIED.
FIDELITY BOND	360/23. ALLCHURCH: That SARM fidelity bond level of coverage be set at \$25,000. CARRIED.
HEALTH COVERA	361/23. POOL: That SARM Health and Dental coverage be tabled until next meeting. CARRIED.
LONGTER DISABIL	362/23. POLLARD: That SARM long term disability plan be renewed for 2024 for administration and all other eligible employees. The premium amount be added to their wages for the year. The premium amount will be deducted accordingly on their pay sheets with the appropriate deductions taken off. CARRIED.
BENEFIT PLAN	363/23. HOLMES: That this municipality participate in the SARM benefits plan for 2024, for administration and all other qualified employees and also for group coverage for elected officials and appointed officials at \$30,000, with the RM paying all the premiums. CARRIED.
FCM MEMBER	364/23. ADAM: That Federal of Canadian Municipalities membership in the amount of \$223.89 be paid by the municipality. CARRIED.
COUNCIL MEETING	365/23. ALLCHURCH: That council meetings take place every 2 nd Thursday of every month. May to October starting at 8:00 a.m. and November to April starting at 10:00 a.m. For the year of 2024, the dates will be - January 11, February 8, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14 and December 12, with dates subject to change by council. CARRIED.
CUSTOM RATES	366/23. POOL: That the custom rates for the year 2024, be set as follows: Graders: Ratepayers \$150.00 Non-Ratepayers \$250.00

950 Loaders: Ratepayers \$185.00
Non-Ratepayers \$250.00.

Work with loaders will not be done outside of this municipality. CARRIED.

CANCEL TAXES **367/23. POLLARD:** That the balance of taxes owing from December 6, 2023 to the end of the current year on Lot 2 Block 4 Plan 78B14134 be cancelled. CARRIED.

WINTER WEIGHTS **368/23. HOLMES:** That council acknowledge the winter weights from the Ministry of Highways and Infrastructure as this municipality will follow their winter weight restriction orders. CARRIED.

BOARD APPOINT **369/23. ADAM:** That Dustin Allchurch be appointed on the Meeting Lake Regional Park Board. CARRIED.

WESTERN MUNICIPAL **370/23. ALLCHURCH:** That Western Municipal Consulting Ltd. be appointed to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Development Appeals Board: Mike Waschuk, Gordon Parkinson, Dave Thompson, Jeff Hutton, Dave Gurnsey, Murray Dean, Stew Demmans, Donna Rae Zadvorny, Kevin Kleckner, Tim Lafreneire, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Thiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hani Amin, Kimberly Speers, Nick Coroluick and Rick Leigh, Stu Hayward, Pam Malach and Barry Clark. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. CARRIED.

WESTERN MUNICIPAL **371/23. POOL:** That Claudette McGuire with Western Municipal Consulting Ltd. be appointed as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED.

WESTERN MUNICIPAL **372/23. POLLARD:** That Western Municipal Consulting Ltd. be appointed to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fees schedule, with the following to serve as Members of the Board of Revision: Mike Waschuk, Gordon Parkinson, Dave Thompson, Jeff Hutton, Dave Gurnsey, Murray Dean, Stew Demmans, Donna Rae Zadvorny, Kevin Kleckner, Tim Lafreneire, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Thiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hani Amin, Kimberly Speers, Nick Coroluick and Rick Leigh, Stu Hayward, Pam Malach and Barry Clark. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. CARRIED.

WESTERN MUNICIPAL **373/23. HOLMES:** That Marlene Hassard with Western Municipal Consulting Ltd. be appointed as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED.

EQUIP SALE **374/23. ADAM:** That council have an agreement with JPH Equipment to advertise and sell the municipalities two TS24 buggies. CARRIED.

OFFICE HOURS **375/23. ALLCHURCH:** That the office will be closed December 25 and 26, 2023 and January 1, 2024 for the Christmas holidays. CARRIED.

Council member Darrell Pollard left the council chambers at 5:50 p.m.

ISSUE	376/23. POOL: That the following cheques be issued:		
CHEQUES	RM of Spiritwood	\$8,710.00	
	Shell Lake Fire Department	\$1,845.00	
	Hafford Fire Board	\$8,500.00	
	Rick Lamontange	\$263.63	
	Darrell Pollard	\$1,750.00	
	Nicholas Fournier	\$161.50.	CARRIED.

Council member Darrell Pollard returned to the council chambers at 5:58 p.m.

STORAGE LICENCE	377/23. POLLARD: That Council will not be renewing the storage licence with regards to the storing of blasting supplies for 2024.	CARRIED.
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ACCOUNT APPROVAL	378/23. HOLMES: That attached list of accounts, cheques numbered 9086 - 9131 and direct deposits 1580 - 1591, in the amount of \$110,766.96 be approved for payment.	CARRIED.
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ADJOURN	379/23. ADAM: That this meeting adjourn at 6:06 p.m.	CARRIED.
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Reeve

Administrator